

## INVITATION TO PARTICIPATE

Date: November 5, 2010  
To: Indiana School Corporations and Schools  
From: Indiana Office of Energy Development (OED)  
Re: *Energy Action in Schools* Program

This is an Invitation to Participate issued by the Indiana Office of Energy Development (OED) in conjunction with the National Energy Foundation (NEF) and the U.S. Department of Energy (DOE). This invitation requests responses for participation in a school based Energy Efficiency Education Program called *Energy Action in Schools*.

### BACKGROUND

On behalf of OED and DOE, the National Energy Foundation is conducting a behavioral, school-based, energy efficiency program where students, teachers, and administrators actively monitor energy usage at the school facility to encourage wise energy use by building occupants. **There is no fee for participating.**

Priority consideration will be given to school corporations/schools with a commitment to embrace the concept of energy efficiency, either by obtaining EnergyStar® certification or by creating energy usage baselines or tracking methods. Thirteen to twenty schools will be chosen to participate in the program.

National Energy Foundation will:

- work with superintendents, principals and energy managers to design a school corporation/school specific behavior training and education program to support energy management efforts
- provide a school corporation /school workshop training for volunteer teachers in the *Energy Action in Schools* energy efficiency model
- provide behavior training and educational programs to support energy management efforts in school corporations for energy managers/facilities managers and custodians
- conduct two behavioral audits of buildings and assist in tracking energy savings from the addition of the behavior modification component
- create and distribute newsletters to communicate program highlights

**It is expected that a school corporation will commit an administrator, custodian and teacher from each participating school for the workshop training on the *Energy Action in Schools* program and have a facilities manager/energy manager to support the efforts of the participating schools in behavior training and baseline tracking. Each school may qualify to receive a \$250 grant to support the program in their building.**

### RESPONSES

Responses are due via email by December 3, 2010. Schools interested in participating should submit **a short one page letter of interest with details about your school corporation/school to:**

**Kristen Trovillion**  
**ktrovillion@oed.IN.gov**  
**Director of Programs**  
**Indiana Office of Energy Development**

